

**Minutes of the UAA Executive Committee Meeting**  
**Thursday, June 16, 2016**  
**10:30 AM – 12:30 PM**

**Board Members Attending:** Carol Peasley, Tish Butler, Nancy Pielemeier, David Cohen, John Heard, George Hill

**Board Members Absent:** Franklin Moore

**Committee Co-Chairs Attending:** Frank Almaguer, Nancy Tumavick, Jim Fox, Alex Shakow

**Committee Co-Chairs Absent:** Ann Van Dusen, Bill Anderson, Jose Garzon, Steve Giddings  
Jerry Wood

**Administrative Assistant:** Ven Suresh

**Meeting Chair:** Tish Butler

**1. Minutes:**

The May Minutes were approved.

**2. Finance and Membership Reports:**

- The June 30 Financial Report is Attachment A.
- The June 30 Membership Report is Attachment B.

**3. Finance:**

- The identification of candidates for the Co-Chairs of the Finance and Administration Committee is still outstanding. **George Hill will continue the search.**
- No word, yet, from the IRS re. a possible late fee refund
- Financial resources in hand should be adequate for anticipated expenses during the remainder of the year.
- A motion to transfer some funds from the LFCU checking account to the savings account was approved.

**4. Membership:**

- 28 new membership contributions were received in May. Of the total 210 that have paid for 2016, 82 have contributed at the "Friends" level.
- A discussion was held concerning the already paid for membership of an ineligible NGO employee. A decision was made to permit the membership to remain for the rest of the year, but to not allow it beyond then. **David will communicate this decision to the concerned individual.**

- An award and pay increase were given to UAA Administrative Assistant Ven Suresh for his outstanding service during the past year.
- Affiliations: ADST has agreed to permit a USAA co-chair to attend their Board meetings on an ex officio basis. ADST has similar relationships with DACOR, AFSA, Sr. Seminar Association, AAFSW, and others.
- USAID has two "Home Town Diplomat" slots approved for a TBD location in California and Atlanta. Further discussion needs to take place to establish local UAA liaison with this initiative. **Action: Carol will contact USAID to see if we can get copies of the job descriptions.**
- Awards: There are at least three strong candidates.

## 5. Board Nominations

While two strong candidates have been identified, having more is important (especially those in the "next generation" category). **Carol will send out another notice soliciting new candidates.**

## 6. Spring Reception

- 78 people attended (vice 108 acceptances). At issue was a particularly threatening weather scenario.
- 30 of the attendees were members.

## 7. AGM

- Nancy P reported that arrangements are well advanced with speakers and moderators.
- It was agreed that more adequate time will be provided in the schedule for presentation of the Alumni of the Year Awards.
- **Carol will send an invitation to Administrator Smith**

## 8. Picnic

- The Ft. Hunt venue contract for the August 6 event has been signed.
- **Nancy T will send David an event notice to be placed on the website.**
- Tony Doggett may perform at the picnic.

## 9. The Need for D&O Insurance

There is no additional information re. this topic. **Carol will follow up. George will inquire as to what action DACOR takes with regard to this subject.**

## 10. Operating Committee Reports

- **USAID Strengthening:** The evaluation has gotten off to a slower than anticipated start. However, distribution of surveys for both mentors and mentees are going out this week and a coordinating meeting with USAID will take place on Friday. A John Heard survey of Cohort 5 showed a strong core of active mentoring partnerships, along with a disappointingly larger than anticipated number of partnerships that have ended or never effectively began. This data will be a valuable input to the evaluation.

- **Development Issues:** Ken Lanza will speak at the next DI meeting. Another book lunch also is scheduled.

#### **Attachment A – Finance**

#### **Financial Report of the UAA as of June 30, 2016**

❖ Balance as of end May, 2016	\$ 24,746.25
Member contributions received in June	\$ 1,812.50
• Disbursements for the month:	\$ 5,447.28
O Web site including Domain Hosting renewal And Constant Contact	\$ 406.75
O Admin. Ass't Voucher plus bonus	\$ 2,230.00
O Spring Fling	\$ 2,712.05
O Misc. Bank charges	\$ 98.48
<b>End June balance:</b>	<b>\$ 21,111.47</b>
Transfer to UAA Savings account	\$ 5,000.00
<b>Revised End June balance</b>	<b>\$ 16,111.47</b>

**Note: UAA savings account: Balance \$15,280.00**

Attachment B – Membership

## **UAA Membership and Contributions Summary**

**June 1, 2016 – June 30, 2016**

*Includes 2015 Data for comparison*

### **Alumni Directory Entries:**

New alumni registrations, June 1 – June 30:	4
Total new alumni registrations for 2016 till June 30:	24
Total registered alumni till June 30 2016:	924
Total registered alumni till June 30 2015:	Data not available (876 as of March 2015)

### **Newly registered alumni in June 2016:**

- George Ridenour
- Robert J Muscat
- Katie Taylor
- David Schroder

### **Alumni whose names have been removed: deceased / unsubscribed:**

- Robert K Clark

### **Membership Contributions Summary:**

Alumni contributions, June 1 – June 30:	21
Total number of contributors for 2016 till June 30:	231
Total number of contributors through June 2015:	Data unavailable (127 till 03/15)
Total number of \$100+ contributors, June 1 – June 30:	9
Total number of \$100+ contributors for 2016 to June 30:	91
Total number of \$100+ contributors through June 2015:	Data unavailable (46 till 03/15)

### **Contributions received in June 2016:**

#### **Friends of UAA: 9**

Souleymane M Leonard Barry  
 Hank Bassford  
 Regina Dennis  
 Paula Feeney

Anne Heard  
George Hill  
Margaret Neuse  
Jim Phippard  
Katie Taylor

**Contributing Members: 12**

Edward Butler  
Dirk Dijkerman  
Sharon Epstein  
John Harbeson  
Andrew Morehead  
Duane Muller  
Robert Otto  
William Paupe  
Gloria Roces  
Brian Rudert  
Rosalind Sika  
Paul Vitale