

Minutes of the UAA Executive Committee Meeting
Thursday, July 21, 2016
10:30 AM – 12:30 PM

Board Members Attending: Carol Peasley, Tish Butler, Nancy Pielemeier, David Cohen, John Heard, George Hill

Board Member Absent: Franklin Moore

Committee Co-Chairs Attending: Frank Almaguer, Nancy Tumavick, Jim Fox, Alex Shakow, Steve Giddings, Jerry Wood

Committee Co-Chairs Absent: Ann Van Dusen, Bill Anderson, Jose Garzon,

Administrative Assistant: Ven Suresh

Meeting Chair: Carol Peasley

1. Minutes:

The June Minutes were approved.

2. Finance and Membership Reports:

- The July 31 Financial Report is Attachment A.
- The July 31 Membership Report is Attachment B.

3. Finance:

- At present, recurrent cost (e.g. website and email) requests come to individuals (espc. George and David). Provision should be made for such things not to be specific to individuals. Ways to do this were discussed. **George/David**

4. Membership:

- 2016 membership numbers continue to look strong relative to previous years.
- There was a discussion re. making spouses of qualified USAID staff eligible for UAA membership. There was broad agreement (and a unanimous vote of the Board members present) that such individuals should be eligible to become "associate" members at \$25/yr. Doing this will require the amendment of Section 1, Article 3 of the UAA bylaws. **Nancy T. will draft the amendment.**
- The Annual Award selection process is moving forward, with no current outstanding issues.
- The Membership Committee presented a proposal for the establishment of a UAA Lifetime Achievement Award. There was an extensive discussion of this idea. A decision was made not to proceed with this concept – at least for the time being.

5. Board Nominations

In addition to Tish Butler's interest in running for a full term, there are now three additional candidates who have expressed possible interest in serving on the UAA Board. Such interest will be confirmed and a candidate decision made at the August EXCOM. We will encourage one of the candidates to become a committee co-chair in order to expand Executive Committee capacity.

6. AGM

- Nancy P reported that the \$3,500 venue payment has been made to CGD. This includes a 20% discount. UAA will need to do table and chair setup prior to the event.
- There was a discussion re. the preparation of the annual progress report and UAA Strategic Plan, a responsibility previously undertaken by Jim Michel. Traditionally, such a report/plan was made available to the membership prior to the AGM. **Carol and Tish will put together this year's plan.**
- **Nancy will contact the selected speakers to confirm their participation.**
- **Carol and Tish also agreed to remind AGM attendees of the importance of paying their dues in January/February.**

7. Picnic

- To date, 46 people are signed up to attend the picnic.
- Logistics are well in hand. EXCOM members were encouraged to bring 12-24 soft drinks to the event.

8. The Need for D&O Insurance

Based on his investigation, George offered a comparison of D&O and general liability insurance. Given the size and structure of UAA (only one employee), general liability appears to be the more appropriate choice. **Action: George will pursue the negotiation of a general liability policy.**

9. Operating Committee Reports

- **USAID Strengthening:** David Sprague's draft evaluation of the mentoring program will be delivered within the next week or so. Of particular interest is to gain an understanding how to make our mentoring partnerships more enduring than has been the experience. Such information will be used in the lead-up to the selection of Cohort 6, which will be recruited beginning in the early Fall.
- **Development Issues:** Ken Lanza recently spoke on the USAID contracting process. Juan Butari did a "book club" session on Venezuela. The next book club event will be led by Gary Merritt, on "A Farewell to Alms." DDD events are planned featuring Sam Worthington and Gordon Conway.

- **History Project:** The search continues for funding and authors. Re. ADST: It was suggested that UAA prepare an unsolicited proposal for a renewed focus on USAID oral histories. Carol will prepare the draft for ADST.

Attachment A – Finance

Financial Report of the UAA as of July 31, 2016

❖ Balance as of end June, 2016	\$	16,111.47
Member contributions received in July	\$	1,510.00
• Disbursements for the month:	\$	230.14
O Web site	\$	145.00
O Misc. (Bank charges)	\$	85.14
End July balance:	\$	17,391.33

Note: UAA savings account: Balance \$15,280.00

Attachment B – Membership

UAA Membership and Contributions Summary **July 1, 2016 – July 31, 2016** *Includes 2015 Data for comparison*

Alumni Directory Entries:

New alumni registrations, July 1 – July 31:	5
Total new alumni registrations for 2016 till July 31:	29
Total registered alumni till July 31 2016:	929
Total registered alumni till July 31 2015:	Data not available (876 as of March 2015)

Newly registered alumni in July 2016:

- Elizabeth Tetteh
- Devender Kumar

- Steven Bernstein
- Christine Sheckler
- Margot Kranz

Alumni whose names have been removed: deceased / unsubscribed:

- None

Membership Contributions Summary:

Alumni contributions, July 1 – July 31:	20
Total number of contributors for 2016 till July 31:	251
Total number of contributors through July 2015:	Data unavailable (127 till 03/15)
Total number of \$100+ contributors, July 1 – July 30:	10
Total number of \$100+ contributors for 2016 to July 30:	101
Total number of \$100+ contributors through July 2015:	Data unavailable (46 till 03/15)

Contributions received in July 2016:

Friends of UAA: 10

James Bednar
 Buddy K Dodson
 Peter Kranstover
 Constance Collins
 Ben Severn
 Roberta Van Haeften
 Diana Ohlbaum
 Desaix (Terry) Myers
 John Pielemeier
 Robert Dubinsky

Contributing Members: 10

Judith Gilmore
 Lewis Lucke
 Jerrold Rubin
 Marcia Bernbaum
 Kenneth Farr
 Pushkar Brahmbhatt

Devender Kumar
Christine Sheckler
Hank Johnson
Selig (Sy) Taubenblatt