

A Few Suggested Readings and Web Resources

Mentoring and Coaching:

- *Coaching and Mentoring*, Harvard Business Essentials Series
- *Coaching and Mentoring for Dummies*, by Marty Brounstein

Leadership

- *The First 90 Days* by Michael Watkins
- *Leadership and the One-Minute Manager*, by Kenneth Blanchard
- *The Leadership Challenge*, by Kouzes & Posner
- *Harvard Business Review*, Special Edition on Leadership, January 2004
- <http://gilpizano.com/personal-development/mentoring/51-amazing-articles-leadership-success-life/>

Achieving Buy-In and Managing Colleagues

- *Getting it Done: How to Lead When You're Not in Charge*, by R. Fisher & A. Sharp
- *Managing Up*, by Michael Dobson
- *How to Think Like a CEO*, by D.A. Benton

Dealing with Challenging Team Situations

- *Difficult People*, by Roger Cava,
- *Difficult Conversations*, by Douglas Stone, et al.

360 Degree Feedback:

- <http://www.surveymonkey.com/> On-line survey
- <http://www.custominsight.com/360-degree-feedback/creating-360-degree-feedback-survey.asp>
- <http://www.ccl.org/leadership/pdf/assessments/360bestpractices.pdf>
- http://blogs.hbr.org/cs/2012/09/getting_360_degree_reviews_right.html

Personality Profiles:

- <http://www.authentic happiness.sas.upenn.edu/Default.aspx> -- Contains various tests
 - <http://www.humanmetrics.com/cgi-win/jtypes2.asp> -- On-line Myers Briggs. Not great but provides some insights.
 - In Google, look up "MBTI interpretation ____" (insert profile such as INTJ)
- Type Talk*, by Otto Kroeger and Janet Thuesen -- Good book on interpreting MBTI results