

Minutes of the UAA Executive Committee Meeting
Thursday, March 17, 2016
10:30 AM – 12:30 PM

Board Members Attending: Carol Peasley, Tish Butler, Nancy Pielemeier, David Cohen, John Heard, George Hill

Board Members Absent: Franklin Moore

Committee Co-Chairs Attending: Jerry Wood, Jose Garzon, Nancy Tumavick, Frank Almaguer, Jim Fox

Committee Co-Chairs Absent: Ann Van Dusen, Bill Anderson, Alex Shakow, Steve Giddings

Administrative Assistant: Ven Suresh

Other Participants: Margaret Carpenter, David Eckerson

Meeting Chair: Carol Peasley

1. Minutes:

The February Minutes were approved.

2. Finance and Membership Reports:

- The February 29 Financial and Membership Reports were reviewed and approved. It was noted that the balance of \$23,921 is more than \$10,000 higher than last month. In addition, there have been 145 contributors through the end of Feb. (vice 98 in 2015). Friends of UAA contributors total 59, vice 32 last year during the same period.
- The March 31 Financial Report is Attachment A.
- The March 31 Membership Report is Attachment B.

3. Selection of Finance and Administration Committee Co-Chairs:

There are two potentially interested candidates who **George Hill will be contacting.**

4. Meeting with USAID Senior Staff

- EXCOM members (Peasley, Butler, Hill, Cohen, Fox, Moore and Almaguer) met March 16 with senior USAID staffers Susan Reichle (Counselor), Sharon Cromer (HCTM), Jim Bever (LPA), and Mark Sorensen (HCTM – mentor coordinator). A/AID Smith was testifying on the Hill and was unable to attend the meeting. The highly productive session covered topics such as the mentoring program, possible USAID assistance in recruiting newly retiring (or otherwise departing) Agency staff (including Civil Service) to UAA, collaboration in Agency outreach activities, the UAA History project and

reactivation of AID participation in the oral history program, interest and availability of UAA members to provide comment/input to Agency policy development, and the Administrator's and/or others' participation in the AGM and Spring Reception). Details of the meeting are available in a separate memo prepared by Carol Peasley.

5. AGM

- The theme of this year's program will be "Learning Through History." Agenda details remain to be resolved.
- Our October 21 reservation to hold the meeting at CGD has been confirmed.
- It was noted that the AGM will be held o/a USAID's 55th anniversary, which Administrator Smith is said to be wanting celebrate publicly.

6. Membership Issues

- The long-standing subject of the status of paid-up members versus those whose names are only in the Alumni Directory was debated. One topic of focus was the access of non-payers to UAA events (e.g. speakers, social gatherings) and resources (e.g. the newsletter, website, Directory). An additional discussion was whether the criteria for membership eligibility should be expanded to include others, such as institutional contractors. Debated also was how much to charge those who live outside the DC area and FSNs. Other topics included were: whether an ex-PSC should be recruited to the UAA Board, the need to get a better fix on the demographics of current UAA membership (e.g. age, in or out of the DC area, length of time since separation from USAID, the percentage of "Friends" outside the DC area)
- It was decided to charge \$10 to non-paid-up attendees at the Spring Reception.
- A decision was made to reduce the out of DC member payment to \$25 beginning in 2017.
- There was a decision not to link distribution of the newsletter to paid-up members.

7. Operating Committee Reports

• Membership:

- The Spring Reception will be held at DACOR. It is likely there will be an opportunity to link the event with an orientation program for new USAID Mission Directors.

• USAID Strengthening:

- Jose Garzon was confirmed by Board email vote as the new USAID Strengthening co-chair and was warmly welcomed by the EXCOM.

- **Development Issues:** The first DI book review session was considered a great success. Alan Byerga will speak on global food issues at DACOR (3/23/16).

- **Outreach:** LPA held its 2nd media training event, which included the participation of approximately 10 alumni.

Attachments:

A. Financial Report

Financial Report of the UAA as of March 31, 2016

❖ Balance as of end February, 2016	\$ 23,910.71
Member contributions received in March	\$ 4,213.85
• Disbursements for the month:	\$ 4,846.91
O Web site & Web master	\$ 725.00
O Winter Fest	\$ 872.85
O Admin. Ass't.	\$ 915.00
O IRS fine – late Filing 2014 tax return	\$ 2,203.85
O Misc. Bank charges	\$ 130.21
❖ End March balance:	\$ 23,277.65

Note: UAA savings account: Balance \$10,277.44

B. Membership Report

UAA Membership and Contributions Summary
March 1, 2016 – March 31, 2016
Includes 2015 Data for comparison

Alumni Directory Entries:

New alumni registrations, March 1 – March 31:	2
Total new alumni registrations for 2016 till March 31:	12
Total registered alumni till March 31 2016:	913
Total registered alumni till March 31 2015:	876

Newly registered alumni in March 2016:

- Nooren O'Meara
- Gary Vaughan

Alumni whose names have been removed: deceased / unsubscribed:

- None

Membership Contributions Summary:

Alumni contributions, March 1 – March 31:	24
Total number of contributors for 2016 till March 31:	169
Total number of contributors through March 2015:	127

Total number of \$100+ contributors, March 1 – March 31:	8
Total number of \$100+ contributors for 2016 to March 31:	67
Total number of \$100+ contributors through March 2015:	46

Contributions received in March 2016:**Friends of UAA: 8**

David Eckerson
 Jim Franckiewicz
 Marilyn Buchan
 Stephen Giddings

Robert Walker
Erna Kerst
Michael Kerst
Larry Armstrong

Contributing Members: 16

Eric Chetwynd
Carol Grigsby
Kerry Byrnes
Frank Young
Elisabeth Kvitashvili
Gary Vaughan
James P Gordon
Guliya Yessengali
Jimi Kunder
Carol Dabbs
Frederick Schieck
Lawrence Heilman
Jonathan Conly
Alan van Egmond
Barbara Smither
David Olinger