

Minutes of the UAA Executive Committee Meeting
Wednesday, September 14, 2016
10:30 AM – 12:30 PM

Board Members Attending: Carol Peasley, Tish Butler, David Cohen, John Heard, George Hill, Nany Pielemeier

Board Member Absent: Franklin Moore

Committee Co-Chairs Attending: Frank Almaguer, Nancy Tumavick, Jim Fox, Jerry Wood, Jose Garzon

Committee Co-Chairs Absent: Ann Van Dusen, Bill Anderson, Rob Sonenthal, Steve Giddings, Alex Shakow

Administrative Assistant: Ven Suresh

Meeting Chair: Carol Peasley

1. Minutes:

The August Minutes were approved.

2. Finance and Membership Reports:

- The August 31 Financial Report is Attachment A.
- The August 31 Membership Report is Attachment B.

3. Finance:

- George reported that the purchase of **general liability insurance** has been completed.
- UAA has received a **request for contribution from DACOR** for the construction of an accessibility ramp. A vote was taken, and a \$1500 contribution will be made. A note reflecting this decision will be posted in the newsletter.

4. Membership:

- There seems to be a substantial discrepancy between those with paid memberships in 2015 and 2016. **Frank will work with Ven to clarify this concern.**
- While the language of the revised bylaw amendment draft was generally approved, no formal vote was taken. It was decided to defer this action so the Board can review the language when it is actually placed into the bylaws document. **Tish will take action on this.**
- In 2017, the alumni membership cost for those living beyond the DC area, will be reduced to \$25.

- The annual membership survey will go out in January.
- A decision on the **Alumni of the Year** awards is near completion. \$500 per award is being held in contingency to support any necessary travel expenses.

5. Board Election

- Information and voting links for the three open Board positions has been sent out to the mailing list and posted on the website.

6. AGM

- Program and logistics arrangements are largely in place.
- EXCOM AGM notetaker assignments were made. Carol will cover "Learning from History of US Foreign Assistance 1789-1950;" Tish "Lessons from USAID Country Experience;" David comments by A/AID; and Alex "Lessons from the past for the next administration." Nancy T will ask members of the Membership Committee for volunteer backup rapporteurs. Frank A will collate the entire AGM report.
- Another note to members re. AGM registration will be sent shortly by Ven.
- Ven also will send a reminder to members who have not yet voted.
- The AGM evaluation form has been vetted and is in final form.

7. Strategic Plan

- Carol drafted and circulated a draft 2017-19 Strategic Plan. There are still a number of blanks that need to be filled. The cognizant individuals indicated that they will comply shortly.

8. UAA Meeting with A/AID Gayle Smith

- A meeting scheduled for August 31 did not take place. It now is to be held on September 29.

9. Operating Committee Reports

- **USAID Strengthening:** A meeting recently was held with HCTM counterparts. A timetable for a sixth cohort of mentors and mentees was discussed and established with an anticipated launch date of the first week in January. While having a healthy level of participation will still be desirable, improved quality of the participant matches will be a guiding priority. It also was noted that three of the current Bureau Coordinators will be moving on. Finding quality replacements for them will be particularly important.
- **Outreach:** The search for a new co-chair to replace Bill Anderson continues. There is a need for a more proactive approach to the speakers' bureau. Possible targets include schools and adult living communities.
- **Development Issues:** The next book club event will be led by Gary Merritt, on "A Farewell to Alms." Mike Crosswell will address the DI committee meeting.

Attachment A – Finance**Financial Report of the UAA as of September 30, 2016**

❖ Balance as of end August, 2016		\$ 16,391.54
Member contributions received in September		\$ 2,530.00
• Disbursements for the month:		\$ 2,140.14
	O Web site	\$ 65.00
	O Misc. Bank charges	\$ 75.14
DACOR contribution (handicap ramp)		\$ 1,500.00
End September balance:		\$ <u>16,781.40</u>

Note: UAA savings account: Balance \$15,286.44

Attachment B – Membership

UAA Membership and Contributions Summary
September 1, 2016 – September 30, 2016
Includes 2015 Data for comparison

Alumni Directory Entries:

New alumni registrations, September 1 – September 30:		11
Total new alumni registrations for 2016 till September 31:	49	
Total registered alumni till September 31 2016:		949
Total registered alumni till November 30 2015:		906

Newly registered alumni in September 2016:

- Amanda K Levenson
- Robert Wuertz

- Ciyata Coleman
- Constantine Michalopoulos
- Michael Crosswell
- Jennifer Windsor
- Mike Hacker
- Thomas Sinclair
- Jeffery Bell
- John Hamilton
- James Goggin

Alumni whose names have been removed: deceased / unsubscribed:

- None

Membership Contributions Summary:

Alumni contributors, September 1 – September 30:	27
Total number of contributors for 2016 till September 30:	302
Total number of contributors through November 2015:	284
Total number of \$100+ contributors, September 1 – September 30:	7
Total number of \$100+ contributors for 2016 to September 30:	115
Total number of \$100+ contributors through November 2015:	122

Contributions received in September 2016:

Friends of UAA: 7

Sam Rea
 William Garvelink
 Michael Crosswell
 Herb Miller
 David Sprague
 Katherine Blakeslee
 Michael Kitay

Contributing Members: 20

Ron Ruybal
 Arthur Fell
 Robert Wuertz
 Julius Coles
 Dale Gibb
 Pamela Mandel
 Grant Stephen

Lawrence Meserve
Ciyata Coleman
Anne Peterson
Constantine Michalopoulos
Mark Oviatt
Norma Parker
Pamela Baldwin
Ned Greeley
Wendy Stickel
Robert Dakan
Joseph Stepanek
Leslie Curtin
David Soroko